

Attendee List
Maine Library of Geographic Information Board Meeting
Wednesday, February 17, 2021
10:00 AM to 12:00 Noon

Attending	Present/Online	Notes
Joseph Young, CHAIR	X	
Katie Bernhardt	X	
Patrick Cunningham	X	
Betsy Fitzgerald	X	
Brian Guerrette	X	
Jon Giles	X	
Maria Jacques	X	
Nate Kane	X	
Brian Lippold		
Nicholas Marquis	X	
Vern Maxfield		
Sarah Haggerty	X	
Vinton Valentine	X	
Aaron Weston		
Leticia van Vuuren	X	
Staff:		
Claire Kiedrowski, Executive Director	X	
Heather Colfer	X	
Guests:		
Mal Carey	X	
Dan Walters	X	
Todd Metzler	X	
Bob Bistras	X	

Emily Pettit	X	
Clarence Young	X	
Matt Dube	X	
Lance Case	X	
Tara King	X	

1. Roll Call of Members – Joe Young
 - a. Motion to approve the amended minutes of January 20, 2021 made by Betsy Fitzgerald, Seconded by Nate Kane
 Voted: 10 Yea 0 Nay 0 Abstained
 Suggestion from Joe Young to reduce meeting minutes to just motions and dispositions. The board will revisit this at the next meeting.
2. Executive Director Report – Claire Kiedrowski
 - a. Board Members Update
 - i. Governor’s Appointees: Still checking on it, but no update currently.
 - ii. DAFS Commissioner Appointee: Nick Marquis has been appointed.
 - b. Project Reports
 - i. LiDAR
 1. Updates on Crown of Maine, 2’ Contours and 2020 Southern Coast of Maine.
 - a. From Todd Metzler on 2’ Contours: There are 13 US National Grid Regions with 11 complete and served to the public to date.
 2. Crown of Maine is also in the NOAA data viewer as well.
 3. Our submission to the USGS BAA LiDAR 2021 is now part of the project being managed by USGS, however, we are one of the agencies funding it. The 2’ contours are not included, so we would need to purchase those. The cost is less than \$10K.
 - ii. Orthoimagery
 1. 2020 Maine Ortho:
 - a. Imagery was received in December. Half of the drives were delivered in January and the other half are being copied this week.
 2. Maine Ortho Spring 2021, 2022 Update:
 - a. Penobscot County planned for 2022 acquisition; they are on a payment plan.
 - b. Discussions scheduled with Counties and Unorganized Territories are taking place.
 - c. We want to have memorandum of agreement signed by March 15th and work order to Woolpert by the end of March. This will give them 3 to 4 weeks to do flight planning and ground control.
 - iii. Land Cover
 1. Total cost is \$701K and we have \$360K. We still need \$341K.

3. Vote on Strategic Plan RFP – Joe Young
 - a. Only changes made since last review were removal of contract information that did not apply to this project but were part of the State of Maine’s contract template. Discussion included clarifications in the scope of work, services and deliverables.
 - b. Motion to approve the amended Strategic Plan RFP made by Betsy Fitzgerald, Seconded by Jon Giles
Voted: 11 Yea 0 Nay 0 Abstained

4. Update of Committee Mission and Charges for FY22 – Joe Young
 - a. Joe Young distributed a draft of his suggested changes for the committees
 - b. Motion to approve Finance Committee Mission and Charges for FY2021 and FY2022 made by Betsy Fitzgerald, seconded by Jon Giles
Voted: 11 Yea 0 Nay 0 Abstained
 - c. Motion to approve Policy Committee Mission and Charges for FY2021 and FY2022 made by Vinton Valentine, seconded by Betsy Fitzgerald
Voted: 10 Yea 0 Nay 1 Abstained (Jon Giles)
 - d. Motion to approve the Technical Committee Mission and Charges for FY22 made by Jon Giles, Seconded by Nate Kane
Voted: 11 Yea 0 Nay 0 Abstained
Technical Committee Members: Brian Guerrette (Chair), Bob Bistras, Nick Marquis

5. GeoLibrary Support from Maine GIS (MEGIS) – Joe Young
 - a. OIT Finance (Office of Information Technology Finance) used to provide a pivot table to Joe Young, when he was overseeing that team, that provided amount of time charged as GeoLibrary support from the State’s Time and Management System (TAMS). The hope is that this information will help us to justify the need for additional MEGIS support funding.
 - i. Clarence Young shared that the MEGIS group has other options available to gather metrics for their work as well.

6. FY22/23 Budget – Base level funding discussion – Joe Young
 - a. Nick Marquis will work with Joe on this.
 - b. Jon Giles asked what other ideas Joe may have for this funding.

7. Committee Reports
 - a. Policy Committee – Katie Bernhardt
 - i. Goal was to put into writing our understanding of the restrictions the statute places on use of state funds.
 - ii. Identify sources and guidelines on how the funds can be used.
 1. Hope to have a final draft to the Board soon.

8. Workgroup Reports
 - a. Education & Training – Matt Dube

- i. March 9th @ noon – MEGUG L&L Remote ID for Drones – Sam Knight from Blue Marble
 - ii. Maine GIS Users Group (MEGUG) is looking for additional Lunch & Learn Presenters
 - iii. Maine Geospatial Institute (MGI) new graduate certificate in Trauma Informed Emergency Management, administered at University of Maine at Augusta (UMA).
- b. Geospatial Workgroup – Dan Walters
 - i. Subcommittee will provide orthoimagery update based on 2010 report and 2015 revision.
- c. GeoParcels Workgroup – Jon Giles
 - i. Jon is pulling together presentation materials summarizing parcel mapping in the state. He will cover that at the next meeting.

9. Guest & Board Comments

- a. Mal Carey – Joe, thanks for oiling the machine today. I'm happy to participate in talking with Legislators.

10. Recommendations for next meeting agenda

- a. ACTION ITEM: Google Analytics technical report for next meeting.

11. Adjourn

- a. Motion made by Nate Kane, seconded by Jon Giles